

**MINUTES OF IQAC MEETINGS HELD BETWEEN DEC 2019 AND SEP 2020**

19.11.2020

S.No.	Date	Agenda	Resolution	Action taken
1	29.12.2019	To organize a meeting of IQAC with Staff Members & To organize an Orientation Programme to Mentors	Resolved to conduct a meeting of IQAC with the staff members and also to organize an Orientation Programme to Mentors	On 02.01.2020, IQAC Meeting with staff members and also Orientation Programme was organized for Mentors regarding Counselling of Students
2	07.06.2020	To organize an Online FDP & To conduct a meeting of IQAC – Teaching Staff through Google Meet	Resolved to organize an Online FDP for Teaching Staff and also resolved to conduct a meeting of IQAC with Teaching Staff	A FDP on 'Outcome Based Education & Digital Teaching and Learning' was organized on 14 <sup>th</sup> June 2020 through Islamiah College Learning Management System (ILMS). Meeting of IQAC with Teaching Staff was organized through Google Meet during July 2020.
3	13.09.2020	To discuss about conducting of Internal and External Academic Audit and to also discuss about collecting Feedback of Students and Alumni	Resolved to conduct both Internal and External Academic Audit for the Academic Year 2019-20. Resolved to collect Feedback from Students and Alumni for the Academic Year 2019-20.	Internal Academic Audit was conducted on 24 <sup>th</sup> September 2020. External Academic Audit was conducted on 4 <sup>th</sup> October 2020. Feedback was collected from Students as well as Alumni for the Academic Year 2019-20 during November 2020.

  
Dr. S. RAJA MD. KAMIL  
IQAC Co-ordinator

  
Dr. T. MOHAMED ILYAS  
Principal