

## **INTRODUCTION**

The Internal Quality Assurance Cell (IQAC), Islamiah College (Autonomous) Vaniyambadi has started the practice of conducting Internal Academic Audit (IAA) from the Academic Year 2014 -15. Dr. K.Anandaratchagan, Associate Professor of Chemistry and Dr. T.Afsar Basha, Associate Professor of Commerce have been appointed as Internal Auditors from the Academic Year 2018 -19. The present IAA report has been prepared by Internal Auditors for the period 01-04-2018 to 31-03-2019 covering two semesters of this Academic Year. The Internal Academic Audit report has been submitted as per the IQAC criteria encompassing all important academic parameters. The IAA was conducted on 20<sup>th</sup> and 21<sup>st</sup> March 2019. During the IAA, Internal Auditors personally visited all Departments, verified the records, collected all required information from the respective Departments. On the basis of this Internal Audit, Reports of each Department and the Student Support Services functioning in the College is presented very briefly in the following paragraphs.

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **External Academic Audit**

External Academic Audit for various Departments and Support Services was conducted on 10<sup>th</sup> April, 2018. External Academic Auditor, Dr. D. Gajapathy, Director, KMG College of Arts and Science, Gudiyattam, along with Dr. T. Mohamed Ilyas, IQAC Coordinator, visited various Departments. An Exit Meeting was conducted at 4.30 pm on the same day and External Academic Auditor suggested various measures for the enhancement of quality of Education.

### **ADHOC Committee Meeting**

Successive meetings of NAAC Reaccreditation ADHOC Committee were held during April 2018 to discuss the progress of NAAC Reaccreditation Process. Initiatives were taken to prepare a consolidated proforma so as to distribute it to various departments and support services to obtain inputs for preparing Institutional Information for Quality Assessment (IIQA).

### **Participation in Workshops**

Dr. T. Mohamed Ilyas, Principal & Associate Professor of Commerce, Dr. S. Raja Mohamed Kamil, Vice Principal & IQAC Coordinator and Mr. A. Khaleequzzaman, Assistant Professor of Commerce & IQAC Member participated in the Two Days Workshop on Revised NAAC Norms and Procedures organized by Bharathiar University & Association of Principals of Colleges of Bharathiar University at, Bharathiar University, Coimbatore, on 26<sup>th</sup> & 27<sup>th</sup> of October, 2018.

Prof. M. Athaullah Basha, Head & Associate Professor of Business Administration, Dr. T. Afsar Basha, Associate Professor of Commerce and Prof. S. Mohammed Naseeruddeen, Assistant Professor of Commerce participated in Two Days Faculty Development Workshop on Outcome Based Education organized by Internal Quality Assurance Cell (IQAC), Don Bosco College, Yelagiri Hills, Vellore District, held on 26<sup>th</sup> & 27<sup>th</sup> October, 2018.

Dr. S. Raja Mohamed Kamil, Vice Principal & IQAC Coordinator and Mr. A. Khaleequzzaman, Assistant Professor of Commerce & IQAC Member participated in the National Colloquium on 'Higher Education: the Past and the Future' organized by Christ University, Bengaluru, on 28<sup>th</sup>, 29<sup>th</sup> & 30<sup>th</sup> November, 2018.

#### **IQAC Orientation Programme**

On 31<sup>st</sup> March, 2019, The Internal Quality Assurance Cell (IQAC) organized a UGC Autonomous Funded One Day Orientation Programme to the Teaching and Non-Teaching Staff Members on the topic 'Paradigm Shift in Quality of Higher Education' in the Seminar Hall. Dr. M.G. Sethuraman, Professor of Chemistry, The Gandhigram Rural Institute, Gandigram, addressed the gathering on 'Measuring Course Outcome, Programme Outcome and Programme Specific Outcome'. Dr. Fr. D. Maria Antony Raj, Principal, Sacred Heart College, Tirupattur, shared the experience of Sacred Heart College during the NAAC Accreditation. Dr. Major Syed Shahabuddeen, Director, Non Formal Education, VMES & NAAC Peer Team Member, addressed the gathering on the topic 'Quality Perspective of NAAC'. Dr. L. Ravi, Head & Associate Professor of Computer Science and Dr. S. Sagayaraj, Associate Professor of Computer Science from Sacred Heart College, Tirupattur, addressed the audience on the topics 'Challenges Ahead of Accreditation' and 'Success Story for NAAC' respectively. Mr. G. Ramesh, CEO, i-Graphix Solutions, Chennai, addressed the Non-Teaching Staff Members in the Commerce Computer Lab. Staff members from neighboring colleges, all the Teaching and Non-Teaching Staff Members of our college present in the college attended the programme and immensely benefitted from it.

## 1. REPORT ON STUDENT ATTENDANCE

Student attendance is maintained by the college office on hourly basis through a centralized system. The student attendance has a component in the continuous internal assessment system. The marks for the attendance component is calculated as follows.

Attendance Earned	Category	Marks to be Awarded
90% and Above	Highly Regular	5
75% but below 90%	Regular	4
65% but below 75%	Shortage	3
55% but below 65%	Detained	2
Below 55%	Redo	0

The attendance position of the students in a month is periodically informed by the college office through the mentors of every department. The mentors play an active role in correcting the students who are irregular to the college.

### ATTENDANCE FOR THE YEAR 2018 – 2019 (ODD SEMESTER)

Department	Class	Total Strength	Shortage of attendance	Detained for shortage	Redo for shortage
History	B.A	227	31	6	45
	M.A	27	0	0	3
Business Administration	BBA	215	33	11	25
Mathematics	B.Sc.	216	24	6	7
	M.Sc.	48	3	0	1
Physics	B.Sc.	157	16	2	4
Chemistry	B.Sc.	154	16	1	9
	M.Sc.	48	2	0	1
Bio Technology	B.Sc.	158	37	3	7
Bio Chemistry	B.Sc.	131	19	3	10
Computer Science	B.Sc.	158	13	0	8
Commerce (CA)	B.Com (CA)	209	48	7	25
Commerce (FA)	B.Com. (FA)	206	25	4	46
Commerce	B.Com	211	52	2	8
	M.Com	40	4	0	0
English (self. Fin.)	B.A	147	40	22	15
	M.A	11	3	1	0
Comp. Sci. (self. Fin.)	B.C.A	151	25	3	9
	B.Sc (SW)	182	11	6	31
	B.Sc (CS)	136	15	0	15
Commerce (Self. Fin.)	B.Com	148	28	5	18
Biochemistry (Self. Fin.)	M.Sc.	9	2	0	0
Biotechnology (Self. Fin.)	M.Sc.	20	0	1	0
Physics (Self.Fin.)	M.Sc.	13	0	0	0

## **2. RESEARCH PAPERS PUBLISHED IN THE UGC RECOGNIZED JOURNALS**

The number of research papers published by the staff members of our college in various UGC recognized journals is given below

Department	No. of paper published
English	1
Tamil	14
Urdu / Arabic	1
Hindi	Nil
History	5
Business Administration	Nil
Mathematics	25
Physics	9
Chemistry	3
Bio Technology	4
Bio Chemistry	1
Computer Science	Nil
Commerce (Comp. Appl.)	Nil
Commerce (Fin. A/c.)	Nil
Commerce (Gen)	6
Physical Education	Nil
Library Science	2

### **3. PAPERS PRESENTED IN THE PROCEEDINGS OF THE NATIONAL/ INTERNATIONAL SEMINARS / CONFERENCES / WORKSHOP**

The details of the research papers which are published through the proceedings of the various National/ International Seminars / Conferences / Workshop is given below .The department of Tamil, History and Commerce (Gen) have presented the maximum number of papers in the seminars and conferences during this Academic Year.

Departments	Seminars/ Conference		Workshops	
	National	International	National	International
English	-	-	-	-
Tamil	5	9	2	-
Urdu / Arabic	6	1	-	-
Hindi	1	-	-	-
History	17	1	1	-
Business Administration	-	4	-	-
Mathematics	-	-	-	-
Physics	-	3	-	-
Chemistry	-	3	-	-
Bio Technology	-	-	-	-
Bio Chemistry	1	-	-	-
Computer Science	-	-	-	-
Commerce (Comp. Appl.)	-	2	-	-
Commerce (Fin. A/c.)	-	-	-	-
Commerce (Gen)	3	22	-	-
Physical Education	-	-	-	-
Library Science	1	-	-	-

### **4. BOOK PUBLISHED BY STAFF MEMBERS**

The books published by the staff members for the benefit of students, which are used as laboratory manuals and text books for the subjects given below

Department	No. of Books published
Tamil	7
Urdu / Arabic	2
Hindi	3
Computer Science	4
Commerce (Gen)	4

#### **5. AWARDS / RECOGNITIONS RECEIVED BY THE FACULTY MEMBERS**

The details of the awards/recognitions received by the staff members is given by all the departments in their reports to the IQAC .The following table gives the number of awards/recognitions received by the various staff members in their respective Departments.

Departments	No. of Awards / Recognition
English	2
Tamil	13
Urdu / Arabic	2
Hindi	2
History	3
Business Administration	1
Mathematics	Nil
Physics	Nil
Chemistry	6
Bio Technology	1
Bio Chemistry	20
Computer Science	Nil
Commerce (Comp. Appl)	Nil
Commerce (Fin. A/c.)	Nil
Commerce (Gen)	2
Physical Education	8
Library Science	1

#### **6. INNOVATIONS IN CURRICULUM DESIGN**

Each and every department in the college has a board of studies. The members of board of studies meet at least once in a year .The syllabus for the respective courses are discussed by the members with the subject experts. The suggestions of the members are carried out and the new syllabus is followed from the next academic year itself. Depending on the necessity, new innovation in the curriculum is introduced in each and every subject by all the Departments. Examination of the reports submitted by various departments reveals that the syllabus is modified systematically to an extend of 20-30%.The details of changes and modifications carried out in the curriculum is given by all the departments in their respective reports.

## **7. INTER-DISCIPLINARY PROGRAMS OFFERED**

The interdisciplinary programs offered by the different departments are found to be beneficial for the students of other departments. The details are given below:

### **Department of History**

- The department of history concentrate on interdisciplinary subjects like tourism, journalism and political science to provide diversified knowledge to the students for better placement prospects.

### **Department of Business Administration**

- The department offers interdisciplinary programs on E-business and consumer behavior

### **Department of Biotechnology**

- The department of biotechnology organized a carrier opportunity program on Medical Coding for the Bioscience students

### **Department of Biochemistry**

- A course on Mushroom cultivation is conducted for all UG science students

### **Department of Computer Science**

- Subjects like Commerce, Mathematics, Operation research, Mat lab and value education are offered as interdisciplinary subjects.

### **Department of Commerce**

- E-commerce and Footwear technology is offered to students of BBA, B.com (CA), B.com (FA) and B.Com to develop soft skills.

## **8. DETAILS OF THE REMEDIAL CLASSES CONDUCTED FOR SLOW LEARNING STUDENTS**

The college follows semester pattern and the number of arrear papers by a student in each and every semester is monitored. To improve the overall pass percentage remedial classes are conducted after the college working hours. The details of remedial classes conducted by the departments as per the IQAC report is given below

Department of Physics

Remedial classes are arranged for below average students

Department of Chemistry

Remedial classes are conducted for the students who are weak in their studies

Class	No. of Remedial classes	No. of students benefited
II M.Sc.	18	18
I M.Sc.	7	7
III B.Sc.	10	10
II B.Sc.	18	5

Department of Biochemistry

Remedial classes are conducted for the slow learners

Department of Computer Science

Every day the laboratories are kept open during the lunch break from 1-2 pm for the weaker students to improve their practical skills

Department of Commerce

Remedial classes are conducted for the students who are weak in the different subjects

Class	No. of Remedial classes	No. of students benefited
II M.com.	6	30
I M.com.	6	23
III B.com.	9	67
II B.com	12	85
I B.com	9	53

#### **9. SEMINAR / WORKSHOP ORGANIZED BY THE DEPARTMENT**

The departments are encouraged to conduct seminars/workshops in the state and national level for the benefit of the research scholars and student community. The details of seminars and workshops conducted by the various departments is given below

Departments	No. of Seminars	No. of Workshops
English	Nil	5
Tamil	Nil	Nil
Urdu / Arabic	1	Nil
Hindi	1	Nil
History	5	1
Business Administration	1	1
Mathematics	Nil	Nil
Physics	1	Nil
Chemistry	1	1
Bio Technology	2	1
Bio Chemistry	1	1
Computer Science	Nil	2
Commerce (Comp. Appl.)	Nil	2
Commerce (Fin. A/c.)	2	Nil
Commerce (Gen)	1	Nil
Physical Education	Nil	Nil
Library Science	Nil	Nil

#### **10. RESEARCH PROJECTS ONGOING / COMPLETED**

Several research projects are carried out in the academic year 2018-19 .The details of the ongoing research projects is given below

1. Dr.S.Balakrishnan, Assistant Professor /Mathematics is working on the minor research project titled "INTEGRABLE SYSTEM IN OPTICAL COMMUNICATIONS" .The project is sponsored by UGC.Proposal number 1910,amountRs 1,40,000/- date 14.01.2019.
2. A minor research project titled "MOLECULAR STRUCTURE AND VIBRATIONAL SPECTROSCOPIC ANALYSIS OF SOME ANTIMICROBIAL ACTIVITY COMPOUNDS-A COMBINED EXPERIMENTAL AND QUANTUM CHEMICAL APPROACH" was sanctioned by UGC to Dr.F.Liakath Ali Khan as Principal investigator with financial assistance to the tune of Rs 3,07,550/-.The duration of the project is two years. A sum of Rs 2,50,000/- was released in January 2018 and first installment to proceed with the investigation.

3. Dr.S.Raja Mohamed Kamil H.O.D &Dr.S.JafarSathik Assistant Professor /Chemistry has carried out a research project on "APPLICATION OF CHITOSAN IN DECHROMISATION OF LEATHER SCRAPS" with a financial assistance from VANITECH Limited ,Vaniyambadi with a grant of Rs.25,000/-
4. Dr.H.AbdulJafarAli,Assistant Professor/Biotechnology,is carrying out a project on "HOLISTIC APPROACH TOWARDS RESTORATION OF BIODIVERSITY AND ECOSYSTEM FUNCTIONING IN YELAGIRI HILLS STATION" with grant from UGC Rs 25,000/- date 29.09.2018
5. Dr.H.AbdulJafarAli,Assistant Professor/Biotechnology,is carrying out a project on "A STUDY ON PHARMACOLOGICAL PROPERTIES OF NON-INDIGENOUS ASCIDIANS FROM MANDAPAM COAST(GULF OF MANNAR ) INDIA" with a grant from TNSCST with a grant of Rs 7,500/-
6. Dr.A. Gokulakrishnan,Assistant professor/Biochemistry has carried out a minor research project with the assistance of UGC with a grant of Rs.25,000/-
7. Dr.M.P.AsharWaheed,Assistant professor/Biochemistry has carried out a minor research project with financial assistance from VANITECH Limited ,Vaniyambadi, with a grant of Rs.25,000/-
8. A UGC sponsored minor research project entitled "OPPORTUNITIES AND CHALLENGES TO YOUNG ENTREPRENEURS IN VELLORE DIST" is carried out by the department of commerce (Gen) UGC (Vide Letter no.F.MRP-6469/16 dated 08.01.2019

#### **11. RESEARCH GRANTS RECEIVED FROM VARIOUS AGENCIES**

The details of the research grants received from various agencies is given below:

Departments	Type of Agency
Mathematics	UGC, Rs. 1,40,000/- date 14.01.2019
Physics	UGC, Rs. 3,07,550/- date January 2018
Chemistry	VANITEC, Rs. 25,000/-
Bio Technology	UGC, Rs. 25,000/- date 29.09.2018 TNSCST, Rs. 7,500/-
Bio Chemistry	UGC, Rs. 25,000/- VANITEC, Rs. 25,000/-
Commerce (Gen)	UGC,Rs. 46,000/- date 08.01.2019

#### **12. PATENTS GENERATED BY THE STAFF MEMBERS / DEPARTMENT**

Patents are not generated by the staff members of any of the departments.

### **13. NEW COLLABORATIVE RESEARCH PROGRAMS**

- The department of physics carries out research work in collaboration with Annamalai University, Chidambaram.
- The department of chemistry carries out research work in the field of environmental chemistry in collaboration with VANITEC Ltd, CEFTP, Vaniyambadi
- The department of biotechnology carries out research work in the field of marine biology in collaboration with Khorramshahr University, Iran
- The department of biochemistry carries out research work in collaboration with VANITEC Ltd, CEFTP, Vaniyambadi

### **14. DETAILS OF RESEARCH SCHOLARS**

The details of M.Phil (FT/PT) research scholars and Ph.D research scholars who carry out research in the various departments for the award of M.Phil. & Ph.D. degree is given below:

Department	M.Phil.	Ph.D.
English	-	4
Tamil	-	14
Urdu / Arabic	-	-
Hindi	-	2
History	18	-
Business Administration	-	-
Mathematics	32	-
Physics	-	18
Chemistry	12	7
Bio Technology	1	8
Bio Chemistry	-	1
Computer Science	1	-
Commerce (Comp. Appl.)	-	-
Commerce (Fin. A/c.)	-	2
Commerce (Gen)	7	16
Physical Education	-	-
Library Science	-	-

# **15. INITIATIVES TOWARDS FACULTY DEVELOPMENT PROGRAM**

Faculty development programs arranged by the UGC through the Academic Staff Colleges of various universities are utilized by the staff members. The short term courses, Seminars, Conferences and Workshops organized by the other departments of University and colleges are also attended by the staff members. The details of participation by the staff members is given below

Department	Type of Program attended			
	Orientation / Refresher Course	Short term courses	Seminars / Conferences	Workshop
English	1	1	-	-
Tamil	-	2	2	-
Urdu / Arabic	2	1	2	-
Hindi	-	-	-	-
History	5	3	-	-
Business Administration	3	2	-	-
Mathematics	-	-	-	-
Physics	-	1	4	1
Chemistry	3	3	2	-
Bio Technology	-	2	-	-
Bio Chemistry	-	2	-	-
Computer Science	-	2	12	-
Commerce (Comp. Appl.)	3	-	-	-
Commerce (Fin. A/c.)	1	1	3	1
Commerce (Gen)	4	3	2	2
Physical Education	-	-	-	-
Library Science	-	-	-	-

**16. DETAILS OF ASSISTANCE RECOGNITION UNDER SAP, COSIST, FIST, UGC, ICSSR, etc.**

The details of assistance /recognition received by the Departments from various funding agencies is given below

**Department of History**

The department organized a seminar entitled "Distortion of History" with a UGC grant of Rs. 30,000/-

**Department of Mathematics**

Dr. S. Balakrishnan is sanctioned Rs. 1,40,000/- for carrying out a minor research project entitled "INTEGRABLE SYSTEMS IN OPTICAL COMMUNICATIONS"

**Department of Physics**

Dr. F. Liyakath Ali khan received Rs. 3,07,550/- for carrying out a minor research project from the UGC.

**Department of Chemistry**

The Details of assistance received by the Department is given below:

S.No.	Date	Materials	Amount Utilised	Remarks
1	11.12.2018	Pipeline Installation	129,227.00	UGC Autonomous Grants
2	17.12.2018	Acer Veriton Dell Monitor	32,500.00 47,500.00	DST
3	02.02.2019	UPS IKVA	4,750.00	UGC Autonomous Grants
4	14.02.2019	Green Ceramic Boards	32,000.00	UGC Autonomous Grants
5	23.01.2019	Books	12,332.00	DST
6	13.02.2019	Books	14,695.00	UGC Autonomous Grants
		TOTAL	273004.00	

**Department of Library Science**

The Details of assistance received by the Department is given below:

Category	Amount Allotted	2018-19 Books Added	Total No. of Books
Special Fees	5,40,000	1136	57,249
UGC-Autonomous	1,00,000	78	17,107
DST-FIST	50,000	46	46
Donated	-	225	4,076
Self-Finance (Existing)	-	-	639
Grand Total	6,90,000	1485	79,117

### **17. COMMUNITY SERVICE**

The details of the community service carried out by the departments is given below:

Department	Type of Service
English	1) Spoken English class Huffaaz students 2) Interschool Literary Fest
Tamil	Teaching tamil grammar to other language students
Hindi	Teaching Hindi to other language speakers
Physics	Conducting practical experiments to school Students
Chemistry	Conducted two days program for 90 school students
Bio Technology	Blood donation camps
Bio Chemistry	Identification of Anemia in adolescent girls

### **18. ICT CLASSES HANDLED BY THE DEPARTMENTS**

Information and Communication Technology (ICT) to enhance the learning process is followed by many departments depending on the necessity. The entire subject is taught through computers and power point presentations in few subjects

Department	No. of Classes Handled / Facilities
English	4
History	4
Business Administration	Tally & MS-Office is taught through computers and PPT.
Mathematics	Nil
Physics	Four Computers with internet access and one projector
Chemistry	15 classes are conducted
Bio Technology	5 classes are conducted
Bio Chemistry	2 classes per week
Computer Science	Classes are conducted through PPT
Commerce (Comp. Appl.)	Conducted by all the staff members
Commerce (Fin. A/c.)	Conducted by all the staff members
Commerce (Gen)	Four Staff members make use of PPT and Multimedia facilities
Library Science	One program for M.Phil and Ph.D scholars

## **19. FINANCIAL AID TO STUDENTS**

The college is serving the students from economically poor and rural community. Apart from Government scholarships, the students of Islamiah College are receiving financial aid from student aid fund given by VME society, Vaniyambadi. Students also receive financial aid from other agencies in and around Vaniyambadi.

Department	No. of Students	
	From VME Society	Other Agency
English	-	-
Tamil	-	1
Urdu / Arabic	-	-
Hindi	-	-
History	5	6
Business Administration	3	-
Mathematics	5	-
Physics	3	-
Chemistry	5	-
Bio Technology	3	-
Bio Chemistry	-	2
Computer Science	-	4
Commerce (Comp. Appl)	3	-
Commerce (Fin. A/c.)	3	-
Commerce (Gen)	6	14
Physical Education	-	-
Library Science	-	-

## **20. ACTIVITIES AND SUPPORT FORM PARENT TEACHERS ASSOCIATION**

All the departments have arranged the Parents - Teachers meeting in this academic year. The mentors of various departments actively participate in the meeting. The parents are appraised about the attendance position and the number of papers cleared by their wards in each and every semester. The support of association is effectively used by the mentors for correcting the erring students in all possible ways. The parents are invited to meet the mentors at any time during the college working hours.

## **21. MOU SIGNED WITH THE FIRMS / INDUSTRIES BY THE DEPARTMENT**

The MOU signed with the firms/industries by the various departments is given below :

### Department of History

- MOU with 'CERCLE CULTUREL DES PONDICHERIENS', Orsay, France
- MOU with 'Deccan History Society', Hyderabad

### Department of Physics

- A MOU signed with Annamalai University, Chidambaram is continued in this academic year also

### Department of Biotechnology

- Two MOU's signed with VANITEC and GH, Vaniyanbadi is continued in this academic year also
- An MOU with Genewin, BIOTECH is signed by the department in this academic year

### Department of Biochemistry

- MOU signed with VANITEC, Vaniyambadi and Genewin BIOTECH, Hosur

### Department of Commerce (FA)

- MOU signed with ANGEL AUDITOR College, Trichy

### Department of Commerce

- MOU signed with Footwear Manufacturing and exporting company, NAPS (India) Shoes Pvt. Ltd, Ambur.

## **22. LINKAGES DEVELOPED WITH NATIONAL / INTERNATIONAL ACADEMIC / RESEARCH BODIES**

The Departments in the college has developed various linkages depending upon the research interest and other necessities. The details of various linkages developed by the departments is given below.

### Department of Hindi

Membership in Parishad and Prachar Sabha.

### Department of History

Membership in Tamilnadu History congress, South Indian History Congress, Indian History congress and Deccan History Society.

#### Department of Physics

The Department is having collaborations with

- Department of Chemistry, NIT, Rourkela, Odisha.
- Phosphor Lab. CECRI, Karakudi, Tamilnadu
- Department of Green Energy Technology, Central University, Pondicherry

#### Department of Chemistry

The department has a collaboration with Ecell IIT –Kharagpur

#### Department of Biotechnology

- Membership in affiliation committee for biotechnology in Thiruvalluvar University, Vellore
- Membership in Board of Studies TNSCHE, Chennai
- Special invitee for workshops organized by National Biodiversity Authority
- Membership in Board of Studies at St. Marys College for Women Tuticurin

#### Department of Commerce (F A)

- Life membership in Association of Economists of Tamil Nadu, Indian Economic Association and Indian Society for Labour Economics.

#### Department of Commerce

- The department has a collaboration with Footwear Design and development institute(FDDI), Sriperumbudur, Chennai.

### **23. EXTENSION ACTIVITIES CONDUCTED BY THE DEPARTMENT**

Extension activities are carried out by many departments for the benefit of others who are not connected with the college. The details of extension activities carried out by the various departments is given below.

#### Department of English

The Department of English conducted APJ Abdul Kalam International Level Essay Writing contest as per the communication from IFIM College, Bangaluru. 49 students from various Departments took part in the competition on 21.01.2019, at the multimedia hall, Islamiah College, Vaniyambadi.

#### Department of Tamil

The Assistant Professors of the Tamil Department, Dr. M. Mujibur Rahman and Mr. A. Askar taught Tamil grammar to the school students.

#### Department of Urdu / Arabic

The Department of Urdu and Arabic conducted essay writing competitions in Arabic in which 35 students from other school and colleges have participated.

#### Department of Hindi

The Hindi department and students participated in Parishad and Prachar Sabha activities connected with Hindi language.

#### Department of Physics

The faculty of Physics Department regularly visited nearby schools and demonstrated the experiments for the students. They handled the classes for the lower grade students also.

#### Department of Chemistry

The Department of chemistry conducted a intercollegiate function namely Chemfusion-18 on 17.10.2018, nearly 410 students from the colleges in and around Vaniyambadi participated.

The faculty members of the Department of chemistry visited the Government Municipal Higher Secondary School, Gandhi Nagar, Vaniyambadi for two days from 23.01.2019 to 24.01.2019. The theme for the program is motivation towards higher education. Nearly, 90 students of higher secondary classes are benefited.

#### Department of Bio Chemistry

The department of Biochemistry offered hands on training in Mushroom cultivation for the SHGS, NGOS, Farmers and Women entrepreneurs in association with BHUMII trust, Thekkupattu, Vaniyambadi on 17.03.2019.

#### Department of Computer Science

The faculty members of the department conducted e-literacy program to school dropouts and under privileged students. The government departments going for mass recruitments make use of online examinations. The faculty members with their expertise and facilities available in the laboratories, assist the various government departments for the smooth conduct of the recruitment process.

#### Department of Library Science

The department of library science coordinate with various book publishing agencies and arrange for a book exhibition which is an opportunity for the students to purchase the books from the different subjects in vaniyambadi itself.

## **24. BEST PRACTICES OF THE DEPARTMENT**

The best practices of the various departments are given below.

### **Department of English**

- Training for public speaking
- Teaching communicative English and grammar for school teacher and students
- Training to enhance soft skill

### **Department of Tamil**

- “MANAVAR KAVIARANGAM” is conducted by this department once in a month and same is published every month

### **Department of Urdu/Arabic**

- Language training program in Urdu/Arabic

### **Department of Hindi**

- Coaching for certificate course in Hindi

### **Department of History**

- Generation of funds to bear the tuition fee expenses
- Provide interest free education loan
- Conducting field visit and educational tour
- Maintenance of department library with more than 100 books

### **Department of Business Administration**

- Guidance to TANCET examination for MBA admission.
- Encouraging students to observe and participate in their family business.

### **Department of Mathematics**

- Alumni fund to take up the educational expense of economically weaker students
- Celebration of Ramanujan’s birthday as National Mathematics Day and participation of students in the celebration
- Participation in seminars and conferences

### **Department of Physics**

- A corpus fund for Rs. 75,000/- has been created out of the contributions from the staff members to help the deserving poor students
- Counselling system for students on academic and social issues
- Allotment of subjects to Teachers on rotational basis

#### Department of Chemistry

- Certificate courses and Hands on training through DIST-FIST laboratories
- Seminars and remedial classes for the students and research scholars
- Internship training Program for the PG students through various industries
- Demonstration of practical experiments to school students

#### Department of Biotechnology

- Participation in Internship training programs in various industries
- Counselling to students through mentoring system
- Participation in seminars conferences and workshops
- Arranging Educational study Tours
- Conducting project work for final year PG students to inculcate research students
- Training for Campus Interview and Jobs in various industries

#### Department of Biochemistry

- Training students in automation techniques
- Presentation of video lectures of eminent professors
- Guest lectures by Alumni from foreign Universities and laboratories
- Financial assistance to poor students

#### Department of Computer Science

- Supply of study materials through intranet and department website
- Conducting online examination
- e- Attendance system in the laboratories
- HTML as add on course.

#### Department of Commerce (CA)

- Software package like Tally-ERP, MS-Office, Web Technology, Visual Basics etc. are used to improve the job skills.
- Filing of income tax returns through e-filing
- Training to public speaking and interviews
- Institutional training for all the students
- Supply of newspaper and magazines.
- Training for competitive exams like UPSC and TNPSC.

#### Department of Commerce (FA)

- Learning through MS Office, Tally and Tally ERP package.
- Training for interviews in IT and MNC's.
- Participation in seminar and conferences.
- Maintaining discipline through mentor system.

#### Department of Commerce

- Maintenance of departmental library with over 321 titles on various subjects.
- Induction program for First year students
- Organizing social functions in the department level

#### Department of Physical Education

- Participation in state level and national level tournaments
- Conducting MARATHON races for social issues

#### Department of Library Sciences

- The department maintains e-learning center and virtual library service.
- Provides online publication access catalogue
- Offers video lectures through "SWAYAM PRABHA" for all the subjects
- Runs "SWAYAM MOOC" courses
- Book bank and question bank for underprivileged students

### **25. FUTURE PLAN OF THE DEPARTMENT**

The future plan of every department is given below.

#### Department of English

- Introduction of topics on emotional intelligence and entrepreneurial skills
- Conducting seminars and workshops at national levels.
- Research programs in English
- Tie up with NGO's

#### Department of Tamil

- M.A Tamil and M.Phil research program
- International Tamil learning center at Islamiah college
- Quarterly Tamil magazine
- Language training program for illiterate people
- Tie up with Tamilsangam
- ManavarKavingarMaanadu

#### Department of Urdu/Arabic

- Certificate /Diploma courses in Urdu/Arabic
- To organize International seminar /Workshop

#### Department of Hindi

- International Hindi day celebration
- To organize National/International seminars and workshops

#### Department of History

- To organize seminar and conferences with Historian societies
- To create awareness about the conservation and preservation of historical monuments.
- Establish history forum in vaniyambadi,
- To establish civil service study circle
- To apply for major and minor research projects
- To develop a network with eminent historian
- Publication of annual journal.

#### Department of Business Administration

- Affiliation to MBA program.
- Certificate courses in HRM and Marketing.

#### Department of Mathematics

- Propose to conduct international conference
- Propose to conduct orientation program for School Teachers
- Plan to sign MOU with the research institutions
- Propose to conduct LaTeX workshop for the research scholars

#### Department of Physics

- Establishment of physics laboratory for school students
- Introduction of interdisciplinary subjects like Astrophysics and Biophysics
- Installation of X-ray Diffractometer, dielectric microwave spectroscopy and nano spin instrumentation for the benefit of the research scholars
- To offer diploma course in Nanotechnology and Nano electronics
- Projects on renewable energy for UG and PG students

#### Department of Chemistry

- To Conduct conferences and workshops with the available facilities and linkages
- To conduct seminars in the field of Analytical Chemistry and Computational Chemistry
- To offer Certificate courses
- To make industrial visits and field visits
- To carryout research with more number of research scholars
- To sign MOU's with Ecell, IIT, Khragapur
- To attend faculty improvement programs
- To conduct outreach programs

#### Department of Biotechnology

- To establish linkage with Pasteur Institute and BIOCON, Bangalore and other leading industries
- To conduct awareness programs on the importance of biotechnology
- To conduct Hands On training on vermicomposting and mushroom cultivation
- To organize seminars and conferences
- To focus on sustainable management of tannery and industrial waste through research

#### Department of Biochemistry

- To adopt a small village for Medical support in diabetes
- To open a Clinical laboratory for the benefit of the public
- To apply for research projects from various funding agencies
- To purchase instruments for works in molecular biology

#### Department of Computer Science

- To get Ph.D affiliation from the University
- To conduct domain specific seminars
- To introduce interdisciplinary subjects like Bioinformatics and DATAMINING

#### Department of Commerce (CA)

- To start M.Phil program
- To setup a smart class room
- To conduct classes on Financial planning and investment in association with Mutual Funds of India
- To purchase mini boards and marker boards to encourage group learning.

#### Department of Commerce (FA)

- To start the intermediate course of ICAI ,New Delhi

#### Department of Commerce

- To introduce ICT enabled classes for all UG & PG class.
- To organize seminars and conferences on topics of current issues
- To arrange coaching classes for various competitive exams.

#### Department of Library Science

- To create a separate reference block and research scholar section
- To extent OPAC to Web OPAC
- To conduct an international conferences

## **SUPPORT SERVICES COMMITTEES**

The college has established several support services for the benefit of students which enable them to acquire knowledge and soft skills in varied fields of extracurricular activities. A brief report of activities carried out by these support services during the academic year 2018-19 is given below

## **CONTROLLER OF EXAMINATION (COE)**

COE has brought the following reforms for autonomous examinations from the Academic Year 2018 -19:

1. Supply of Theory and Practical examination Question papers from the Question bank prepared by the office of the Controller of Examinations
2. OMR based answer script for the papers Value Education & Environmental Studies
3. Entry of CIA marks via intranet/internet from the respective departments.
4. Provision for change of M.Phil. Dissertation title, if needed, a separate application should be submitted at least 15 days in advance prior to the last date for submission of dissertation with prescribed fee.
5. Appointment of observer/squad will be decided by the Principal time to time
6. For the evaluation of current semester papers alone, one Chief Examiner will be appointed by the COE.
7. Examination for all the arrear papers (theory only) will be conducted along with regular End Semester Examinations.
8. Time-Table and seating arrangements are automated.
9. Receiving End Semester Examination applications through QR code format
10. Student's (photo), Subject details (Course, Subject code, Register No, date of examination) and QR code format are provided in the Answer Booklet from April 2019 End Semester Examination for security and benefit of students.

Further, the activities carried out by office of the controller of examinations during the academic year 2018 -19 is briefed below:

### **EVEN SEMESTER - 2018**

- Lifting Equipment Engineers Association Examination, organized by Hinchbrook Business Park, Huntingdon, United Kingdom, was conducted during the month of January 2018, in the office of the Controller of Examinations, Islamiah College [Autonomous], Vaniyambadi.
- Tamil Nadu Public Service Commission CSSE IV Examination was conducted on 11th Feb. 2018.
- The Office of the Controller of Examination was prepared Regulation & Scheme, Examination Manual, Syllabi Book for the conducted 10<sup>th</sup> Academic Council Meeting. The Office of the Controller of Examination was organised 10<sup>th</sup> Academic Council Meeting on 04 -02-2018.
- Autonomous M.Phil. Theory Examinations - February 2018 were conducted between 18-02-2018 and 22-02-2018, and its results were declared on 28-02-2018.

- Continuous Internal Assessment Test I, were conducted between 11-02-2018 to 15-02-2018.
- Continuous Internal Assessment Test II, were conducted between 21-03-2018 to 28-03-2018.
- Certificate Course Examination in Biotechnology [Herbal Medicine] was conducted on 01-03-2018.
- National Council for Promotion of Urdu Language, one year certificate course in Arabic Examination was conducted during the month of April 2018.
- Six months certificate course Examination in "Mushroom Cultivation" by the Department of Biotechnology was conducted on 03-14-2018.
- Autonomous Arrear Examinations - February 2018 for current and out gone students conducted from 16-02-2018 to 23-03-2018.
- Autonomous Even End Semester Practical Examinations for April / May 2018 were conducted between 04-04-2018 and 18-04-2018.
- Finance Committee Meeting & Governing Body Meeting was conducted by the Office of the Controller of Examinations during the month of April 2018.
- Certificate Course Examination in Biochemistry [Mushroom Cultivation] was conducted on 03-04-2018.
- Autonomous End Semester Theory Examinations for April / May 2018 were conducted between 23-04-2018 and 05-05-2018.
- Autonomous End Semester Examinations Valuation for April / May 2018 was conducted between 07-05-2018 and 11-05-2018.
- Autonomous End Semester Examination Results were declared on 14-05-2018.
- Revaluation Results were declared on 04-06-2018.
- Instant Examinations for July 2018 was conducted on 04-07-2018.
- Instant Examination Results was declared on 05-07-2018.
- Tamil Nadu Teachers Education University (B.Ed./M.Ed.) Examinations for June 2017 were conducted from 28-05-2018 to 11-06-2018.
- The SEVENTY SECOND GRADUATION DAY was held on 2<sup>nd</sup> September 2018, when MR. V. NANDAKUMAR, IRS, Joint Commissioner of Income Tax, Department of Revenue, Govt. of India, and PROF. SAJID JAMAL, Ph.D. Controller of Examinations, Maulana Azad National Urdu University, Hyderabad, were delivered the Convocation Address and distributed the 574 U.G. Degree Diplomas to the new graduates.
- The SEVENTY THIRD GRADUATION DAY was held on 1<sup>st</sup> October 2018, when DR. M. RAFEEQ AHMED, Chairman, Farida Group of Companies and DR. M. VALARMATHI, Joint Director of Collegiate Education, Vellore Region, Vellore, were delivered the Convocation Address and distributed the 87 UG, 138 PG & 140 M.Phil. Degree Diplomas to the new graduates.

#### ODD SEMESTER - 2018

- Autonomous M.Phil. Theory Examinations - August 2018 were conducted between 14-08-2018 and 18-08-2018, and its results were declared on 08-10-2018.
- Continuous Internal Assessment Test I, were conducted between 27-08-2018 to 03-09-2018.
- Continuous Internal Assessment Test II, were conducted between 07-10-2018 to 14-10-2018.
- Autonomous Odd End Semester Practical Examinations for November 2018 were conducted between 22-10-2018 and 01-11-2018.
- Autonomous Arrear Examinations - August 2018 for current and out gone students conducted from 10-08-2018 to 27-10-2018.
- Separate module was introduced in Exam Cell Software for Arrear Examinations process.
- Tamil Nadu Public Service Commission CSSE II Examination was conducted on 11th Nov. 2018.
- Autonomous End Semester Theory Examinations for November 2018 were conducted between 08-11-2018 and 24-11-2018.
- Valuation for Even Semester November 2018 was conducted between 19-11-2018 and 25-11-2018.
- Autonomous End Semester Examinations for November 2018 Results were declared on 27-11-2018.
- UGC sponsored one year certificate course in e-commerce & Footwear Technology Examination was conducted on 13-12-2018.
- Re-evaluation for Odd Semester November 2018 will be scheduled on 20-12-2018 and Results for Revaluation may be declared on 21-12-2018.

#### EVEN SEMESTER - 2019

- The Office of the Controller of Examination was prepared Regulation & Scheme, Examination Manual and Syllabi Book for the conduct of 11<sup>th</sup> Academic Council Meeting on 24 -01-2019.
- Autonomous M.Phil. Theory Examinations - February 2019 were conducted between 18-02-2019 and 22-02-2019, and its results were declared on 25-02-2018.
- Continuous Internal Assessment Test I, were conducted between 09-02-2019 to 14-02-2018.
- Autonomous Even End Semester Examination applications were issued from 18-02-2019.

#### UNIVERSITY GRANT COMMISSION (UGC)

Report on the activities related to Autonomous Grants from UGC of Various Departments for the Academic Year 2018-19

### **Orientation and Training of Teachers**

Dr N Nadeem Afroze of the Department of Chemistry attended a 1-day orientation workshop on Adoption, Promotion and Production of MOOC on Swayam at MANUU Hyderabad on 31/8/2018.

Dr S Liyahath John of FA attended ICT Academy's Academic summit on 8/5/2018 at Chennai.

Dr S Raja Mohamed Kamil of Chemistry Dept and Mr A Khaleequzzaman of the Dept. of Commerce, attended a National Colloquium on Higher Education – the Past and Future at Christ University, Bangalore from 28<sup>th</sup> to 30<sup>th</sup> November, 2018.

Dr Mohamed Imran P K of the Dept of Chemistry and Mr. P Siraj Ahmed , Junior Assistant attended a Training Programmed on EAT Module of PFMS conducted by UGC SERO – Hyderabad on 9/03/ 2019.

Dr V Valeeullah of the Dept of Commerce attended a Refresher course at Andhra University, Visakapatnam from 26/11/2018 to 17/12/2018.

Mr S Mohammed Naseeruddin of the Dept of Commerce attended a Refresher Course Andhra University, Visakapatnam from 26/11/2018 to 17/12/2018.

### **Capacity Building for Teachers**

Mr N Abdul Latheef attended an International Conference on Emerging Trends in Librarianship: Role of Libraries in Learning Environment from 10<sup>th</sup> to 12<sup>th</sup> Dec, 2018 at Trichy.

Mr M Athaullah Basha of BBA, Dr. T. Afsar Basha and Mr S Mohammed Naseeruddin of Commerce Dept. attended the Faculty Development Worskshop on Outcome Based Education at Don Bosco College, Yelgiri Hills on 26 and 27 Oct, 2018.

Dr S Raja Mohamed Kamil of Chemistry Dept and Mr A.Khaleequzzaman of the Dept of Commerce, attended a workshop on Revised NAAC Norms and procedure at Bharathiar University, Coimbatore from 26 to 27Oct, 2018.

Dr V MahmoodulHasan of the Dept of Commerce participated in Bridge 19 Conference at ICT Academy, Chennai on 31/01/ 2019.

Dr V MahmoodulHasan of the Dept of Commerce participated in Refresher Course at Kannur University, Kerala from 30/11/2018 to on 20/12/2018.

### **Office Equipment / Teaching Aids and Lab Equipments**

The following items were purchased from UGC Autonomous fund during the academic year 2018 -19:

1. Exide 120 Ah Tubular Batteries – 2 Nos on 15-10-2018.
2. Hard disk and Pen drive – 1 each on 11-10-2018
3. Epson M100 Printer on 13-11-2018
4. Installation of Solar System over the Admin Building on 23-06-2018
5. Gas Pipelines at the Department of Chemistry – 4-12-2018
6. I-Ball Click Scanner on 25-01-2019
7. Green Ceramic Boards on 14-02-2019
8. 600 VA Foxin UPS on 26-02-2019

### **Minor Research Projects**

Dr S Balakrishnan of the Dept of Mathematics received the balance amount for his MRP Integrable systems in optical communications on 4/1/2019.

Dr S Noor Mohamed of the Dept of Commerce received the balance amount of his MRP Opportunities and Challenges to Young Entrepreneurs in Vellore District on 8/1/2019.

Dr F Llyakath Ali Khan of the Dept of Physics received the second installment of his MRP entitled Molecular Structure and Vibrational Spectroscopic Analysis of some Antimicrobial Active Compounds on 24-2-2019.

### **Workshops and Seminars**

Seminar on Retailing Trends in Digital Era by the department of BBA was conducted on 04/03/2019.

Seminar on Voice of Humanity in Post- Independence Hindi Literature by the Dept of Hindi was conducted on 18/02/2019.

Seminar on Entrepreneurship in Globalized Economy by the Dept of Commerce was conducted on 25/02/2019.

Seminar on Arabic Language in Contemporary period by the Dept of Arabic was conducted on 24/02/2019.

Seminar on Distortion of History was conducted by the Dept of History on 10/03/2019

### NATIONAL SERVICE SCHEME (NSS)

On the eve of **4<sup>th</sup> International Day of Yoga (IDY)**, NSS units of our college with the cooperation of Department of Physical Education arranged a massive yoga practice program at the college open parade ground on 21<sup>st</sup> June 2018. This event was inaugurated by Dr. Anwarullah Hajee Sahib, Secretary and Correspondent of our college, Dr. T Mohamed Ilyas, Principal, addressed the participants about the significance of Yoga and pointed out the impact of yoga on health and mind. Dr. A. Liyakath Ali, Head, department of Biochemistry, Member Syndicate, Thiruvalluvar University, Vellore, spoke on the Indian tradition of yoga practice. Mr. Mohan, an expert in yoga and practitioner of International repute from Vellore demonstrated the yoga practice to the participants. Dr. M.A Mohideen Abdul Khader, Physical Director, Dr. A. Mubarak Ali, Dr. M. Mujeebur Rahman, Dr. S. Abdullah Shah, NSS program officers arranged the program and participated. Both the staff members and the students participated in large numbers in yoga practice session.

In commemoration of **International Day against Drug Abuse on 26<sup>th</sup> June 2018**, NSS units of our college in collaboration with Dr. Akbar Kausar's medical unit, Vaniyambadi, organized a awareness programme and rally in New town, Vaniyambadi. Dr. T. Mohamed Ilyas, Principal, highlighted the perils of drug abuse. The rally was flagged off by Selvi. B. Priyanka Pankajam IAS, Sub collector, Thirupattur. Students displayed the placards depicting the worst impact of drugs on health during the rally. Mr. C. Murali, M.Sc., M.Phil, Deputy Superintendent of Police, Dr. Akbar Kausar, Dr. Yasir Arafath MD(Unani), Dr. Ayesha Naaz MD(Unani), Dr. Saqfina MD(Unani), and Dr. Thameemuzzama M.Sc., Psychiatry took part in the rally. Students and teachers from different schools in Vaniyambadi town took part.

On 2<sup>nd</sup> October, 2018, In pursuance of the objective of the Swachh Bharat Mission to promote cleanliness at the village level, our students spent nearly 100 hours at the villages highlighting importance of cleanliness. So far thirty students have registered to take part in the mission.

On 17<sup>th</sup> July 2018, 42 Volunteers of NSS units of our college actively took part in the campus cleaning activity at Government Hospital Vaniyambadi. Dr. Lakshmanan, Medical Officer and the staff members of Government Hospital also took part in the event.

On 25<sup>th</sup> July 2018, NSS units of Islamiah College (Autonomous) and IGNOU jointly organized a program for the SC and ST students to enroll free certificate courses in IGNOU. Dr. Zareena, Asst. Regional Director, IGNOU, Chennai enlightened the students on the salient features of certificate courses run by IGNOU. Around 80 students registered their names for the certificate courses on the spot.

On 20<sup>th</sup> September 2018, an awareness program on **hazards of plastic usage** was conducted and around 200 volunteers participated in the program. Mr. Harigaran, Assistant Professor in History and Mr. Govindaraj, Assistant Professor in Tamil along with NSS officers assisted in coordinating the program. On the same day the NSS volunteers attended the another awareness program on MOOCs (Massive Open Online Courses) and installed the applications like Swayam, Swayam Prabha, and edx in their smart phones.

On 26<sup>th</sup> September 2018, Dr. A. Mubarak Ali and Dr. M. Mujeeburrahman, NSS program officers were invited as resource persons to the NSS Special Camp of Vaani Higher Secondary School held at Perumalpet.

On 15<sup>th</sup> October 2018, NSS units of our college celebrated Dr. A. P. J. Abdul Kalam's birthday as **Youth Uprising Day**. Dr. T. Mohamed Ilyas, Principal presided over the meeting and spoke on the greatness of Dr. A.P.J. Abdul Kalam. Dr. Anwarullah Hajee, Secretary and Correspondent delivered a lecture on the life and achievements of Dr. A.P.J. Abdul Kalam. Essay writing and oratorical contest were also conducted for the students. Winners were honored with certificates.

On 22<sup>nd</sup> October 2018, NSS units of Islamiah College and IGNOU jointly organized a program to give instructions to those SC and ST students who have applied for certificate and diploma courses with IGNOU. Dr. Zareena, Asst. Regional Director, IGNOU, Chennai enlightened the students on various processes like writing assignments, lab hours, examination etc.

As per the direction of Government, NSS units of Islamiah College, observed the Vigilance Awareness Week from 29<sup>th</sup> October to 3<sup>rd</sup> November 2018 and a Pledge Taking Ceremony was organized in which 200 students participated. Dr. A. Noor Mohamed, Head, Department of Commerce presided over the meeting and delivered a lecture on importance of being honest. Dr. T. Mohamed Ilyas, Principal addressed the NSS volunteers and motivated the students to build a new corruption free India. Then the NSS volunteers took the integrity pledge to eradicate corruption and build a New India.

On 30-10-18, short films on eradicating corruption were screened for the students to instill and encourage good character and honesty among the student community. Nearly 180 students participated the Program. On 31-10-18, an awareness program was conducted for the NSS volunteers and students about various ways of eradicating corruption.

To commemorate the Birth anniversary of Sardar Vallabhbhai Patel the Government of India observes 31<sup>st</sup> October 2018 as **Rashtriya Ekta Diwas (National Unity Day)** to foster and reinforce our dedication to preserve and strengthen Unity, Integrity and Security of our Nation. In this regard the Pledge Taking Ceremony was organized by the NSS Units of Islamiah College (Autonomous) and the NSS volunteers took the pledge with diligent enthusiasm on 31<sup>st</sup> October 2018.

The Armed Forces Day was celebrated by NSS units on 7<sup>th</sup> December 2017. It is celebrated all over India every year in order to collect the funds from people for the well being of the staff of the Indian Armed Forces. It is enthusiastically celebrated in the college as a tribute to the courageous and martyred soldiers and to salute the soldiers as well as to refurbish the harmony of citizens. Advocate P.M. Sundaramurthy former standing council Member, Government of India and Advocate Ms. Ammu participated as chief guests. D. Abul Fazal, Head, Department of History gave a lecture on fundamental rights and duties of Indian citizen.

NSS units of Islamiah College (Autonomous) conducted an awareness program for the volunteers on the **Ban on One Time Use and Throw Away Plastic**. Mr. A. Fiaz Ahmed, Assistant Professor of Chemistry gave a lecture on Plastic: A Boon or a Bane. Dr. P. Balasubramanian, Assistant Professor of Tamil, Sacred Heart College (Autonomous), Tirupattur delivered a lecture on 'Why Plastics Be Banned?' Dr. M. Mujeeburrahman, Assistant Professor of Tamil throw light upon the impact of plastics on health. Videos related to the theme were also shown to the volunteers.

The NSS units of Islamiah College (Autonomous) organized **YOUTH PARLIAMENT : Voice of New India** on 10-01-2019. Dr. Raja Mohamed Kamil, Vice Principal delivered the presidential address. Dr. Shaik Abdul Wahab, Head, Department of Hindi, Prof. D. Abul Fazal, Head, Department of History, Dr. M. Mujeeburrahman, Assistant Professor of Tamil, Dr. S. Abdullah Shah Assistant Professor of English and Mr. A.B. Shameel Ahmed, Assistant Professor of English were the facilitators of the session. 49 students of our college participated in the session.

The above 49 students of NSS unit of our college were selected to attend the screening for District Youth Parliament on **23.01.19 at Auxilium College, Vellore- 632 006**.

The NSS unit of Islamiah College (Autonomous) organized a seven day Special camp from 06-0-19 to 12-03-19 at **Govt. Elementary School, Ponneri on the special theme "Swachh Bharath and Digital India"** covering three villages - Ponneri, Periyamottur, Mandalavadi. Dr. Program Officers Dr. A. Mubarak Ali, Dr. M. Mujeebur Rahman, Dr. S. Abdullah Shah, Asst. Program Officers Prof. A. Askar Prof. G. Harigaran and 103 NSS volunteers from day college and 20 volunteers from Self financing college participated in the special camp. Mrs. V. Logasudha, Head Mistress, Govt. Elementary School, Ponneri, Mr. D. Palanisamy, Ex President, Ponneri Panchayat and Mr. K. Mangundu, Ex. resident, Periyamottur Panchayath felicitated the gathering. Various social welfare activities like - Identification of Anemia among the School girls, Surveys to identify bonded labour and school dropouts, Cleaning work, celebration of International Women's day, Tree and plantation sapling, Science Magic Show etc were carried out during the camp.

To create awareness among the public NSS units of our college in co-ordination with Police Department, Vaniyambadi town organized the **Two-Wheeler Helmet Rally** on 06-02-19. 70 students of our college, students from Priyadarshini Engineering College and Police officials attended the rally. The rally was flagged off by Dr. T. Mohamed Ilyas, Principal from Islamiah College and it reached Chettiyappanur. Then the rally was flagged off by Thiru. Balaji, Traffic Inspector, Mr. Ganesan, Sub Inspector, Vaniyambadi Town Police Station. NSS Program Officers addressed the public at the Bus Stand about the importance of wearing helmets.

30 NSS Volunteers participated in the Road Safety Awareness Program conducted by NCC unit of Islamiah College on 7-2-19. Mr. Balaji, Traffic Inspector, Vaniyambadi Traffic Division, Mr. Ganesan, Sub Inspector, Vaniyambadi Town Police Station and Dr. A. Mubarak Ali, NSS Program Officer addressed NCC and NSS cadets.

### **NATIONAL CADET CORPS (NCC) UNIT**

NCC Unit of Islamiah College (Autonomous) has deputed its cadets to following camps / programmes during the academic year 2018 -19

1. Cadet R.RAJESH Attended CATC /RDC Selection camp from 24<sup>th</sup> July to 2<sup>nd</sup> Aug 2018 at Dhanalakshmi College of Engg. Tambaram, Chennai.
2. Cadet R.RAJESH Attended CATC / TRG I Camp from 28<sup>th</sup> Aug to 6<sup>th</sup> Sep 2018 at Sathayabama University, Chennai -119.
3. Cadet R.RAJESH Attended CATC / TRG II Camp from 9<sup>th</sup> Sep to 18<sup>th</sup> Sep 2018 at Jain Vidyaashram ,Puzhal, Chennai.
4. Cadet R.RAJESH Attended CATC / TRG III Camp from 27<sup>th</sup> Sep to 6<sup>th</sup> Oct 2018, at Dhanalakshmi College of Engg.Tambaram.
5. Cadet R.RAJESH attended a inter group competition camp at KPR Engg .College, Arasur, Coimbatore from 8<sup>th</sup> Oct to 17<sup>th</sup> Oct, 2018.
6. Eleven (11) Senior Cadets Attended One Day Work Shop At Auxilium College, Katpadi on 05<sup>th</sup> October,2018 on The Theme Personality Development, Approaching UPSC Exams and SSB Interviews with Confidence.
7. Nine Senior Cadets Attended CATC Camp at DLR College Of Arts and Science, Arcot From 11<sup>th</sup> October 2018 to 20<sup>th</sup> October 2018.
8. Eight Senior Cadets were deputed to attend Regular Army Attachment Camp at 16 Dogra, Hyderabad From 20<sup>th</sup> Oct to 2nd November 2018.
9. Three Senior Cadets were deputed to attend regular Shivaji Trekking Camp at Kohalapur, Mahrashatra from 1<sup>st</sup> December 2018 to 8<sup>th</sup> December 2018.
10. In Connection With Swatch Bharat—Swatchh Samara, NCC officer and 150 Cadets organized a Campus Cleaning Drive at Vaniyambadi Government Hospital on 2<sup>nd</sup> October 2018.
11. On 14<sup>th</sup> December 2018 in connection with Swatchh Pakwada—NCC officer along with 150 Cadets organised a Mass Cleanliness Drive of Vaniyambadi Railway Station.
12. Cadet. T. JAGAN of III B.Sc Biotechnology and Cadet. D. Thiruppathi of III B.Sc Maths has been selected for Reserved Police Force in Tamil Nadu on 17.11.2018.
13. The following cadets have been selected for Army during the year 2018-19
  1. M. Arun Kumar - III B.Sc Biochemistry
  2. R. Kalaiyaran- III B.Sc Chemistry
  3. G. Prithiviraja- III B.Sc Chemistry
14. Cadet R.RAJESH of II B.Sc Maths Participated in Inter Group Competitions of Prime Minister Rally for Republic Day Parade held at Coimbatore, achieved Runners up on 17<sup>th</sup> October 2019.

### YOUTH RED CROSS

Youth Red Cross of Islamiah College(Autonomous) under its Programme officer, Dr. H.S. Muthu Mohamed has carried out the following activities during the academic year 2018 -19

In association with Government Hospital, Vaniyambadi, Youth Red Cross organised 1<sup>st</sup> blood donation camp in the College Auditorium on 20.08.2018. Eighty Seven (87) students of YRC, NSS, RRC and Rotaract Club donated one unit of blood each to the Government Hospital, Vaniyambadi. All the donors were honoured with refreshment and Certificates.

In association with Government Hospital, Vaniyambadi, YRC organised a second Blood donation camp on 31-01-2019 in our college Auditorium. Eighty (80) Students of our college Donated One unit of Blood each to the Government Hospital, Vaniyambadi. All donors were honored with certificates and Refreshment.

Dr. H. S. Muthu Mohamed, YRC Programme Officer delivered the key note address on "One Day District level Study camp" held at Indian Red Cross Society, Vellore region on 10-09-2018.

Dr. H.S. Muthu Mohamed, YRC programme officer received the certificate of Appreciation from **Mr. Raman. IAS, District Collector, Vellore** for organizing regular blood donation camps in Islamiah College (Autonomous), Vaniyambadi on 17-10-2018.

Dr. M. A. Farook participated one day Zonal level orientation programme for YRC programme officers in Thiruvalluvar University on 12.10.18.

Youth Red Cross organised the Health awareness programme, "**How to keep your bones healthy**" on 23-09-2018. Dr. C. Parthiban, M.S., delivered a lecture on the topic.

Mr. M. Srivatsan and C. Mani 1<sup>st</sup> B.Sc Biotechnology Students donated one unit of O+ve blood to Mrs. Indrani (65 Years) who is admitted in Priya Nursing Home, Kuppam on 01-08-2018.

Mr. R. Subash Chandra Bose and Mr. Pulamaidhasan of III<sup>rd</sup> B.Sc Biotechnology donated one unit of Blood to Mrs. Parveen (45 Years) who is admitted in Om Shakthi Hospital, Krishnagiri for uterine surgery on 15-09-2018 and S. Logesh and K. Abdul Raheem of II<sup>nd</sup> B.Sc Biotechnology donated O+ve blood to Mrs. Parveen, Krishnagiri.

As per the instructions of Department of Health and family welfare, Chennai, the YRC Unit in Association with Government Hospital, Vaniyambadi, supplied 400 mg Albendazole tablet to all UG and PG students of our college on 05-09-2018.

Mr. Prakash, Mr. Muneer Basha, Mr. Faizan and Mr. Shebaz of III<sup>rd</sup> B.Sc Biotechnology participated one day District level study camp on 10-09-2018 held at Indian Red Cross Society, Vellore on 10-09-2018.

Rs. 23698/- was sent to Indian Red Cross Society, Tamil Nadu Branch, Chennai towards Annual Subscription and Membership fee for the Academic Year 2018-2019 on 18-09-2018.

### **CAREER GUIDANCE AND PLACEMENT CELL**

Career Guidance and Placement Cell has conducted several programmes during the Academic Year 2108 -19, which are given briefly in the following paragraphs.

On 12<sup>th</sup> December 2018, Career Guidance and Placement Cell organized a one-day Career Guidance Awareness Programme in which 219 final year UG students have participated. The **Hire me** Company from Chennai, the recruiting agency has facilitated the participants to connect with industry through various websites.

The **Sanmar Engineering Technology Limited**, Chennai conducted online test for the students of II<sup>nd</sup> MSc. (Chemistry) on 12<sup>th</sup> December 2018. The seven students participated in the test. Later they were called for personal interview on 25.01.2019 at Chennai.

The Career Guidance and Placement Cell have facilitated a special lecture programme through online at Commerce Computer Lab on Strategies to Drive 100 percent placement of **Tata Consultancy Services (TCS)** on 6<sup>th</sup> February 2019. Mr. Krishnan, C.A., Business Unit Head, TCS addressed the final and pre-final year students through web. The following Forty one students of our college attended the programme and benefitted from this lecture.

The Career Guidance and Placement Cell has organized a one-day Career Guidance and Awareness Programme on 12<sup>th</sup> March 2019 for final year UG and PG students of our College.

Mr. Faheem Sait, CEO, ELGO Private Ltd., Chennai was invited as the Chief Guest. He gave a special lecture on the topic '**Interview Cycle**'. He stressed on the importance of interview in the employment process. More than 200 U.G. students from different disciplines participated. The students were more benefitted and they were fully satisfied from this workshop.

### **ELECTORAL LITERACY CLUB**

On 12<sup>th</sup> September, 2018, Dr. A. Mubarak Ali, NSS program officer and Nodal officer, Electoral Literacy club of our college attended a meeting of Nodal officers, at the Collector's office, Vellore.

On 16<sup>th</sup> October 2018, **Electoral Literacy club**, in pursuance with the direction from the Election commission of India, Electoral Literacy club of our college conducted an awareness campaign on the campus. Students were encouraged to prepare posters, depicting various aspects of campaign themes such as EVM PPAT Awareness, Future voters, Ethical Voting, Electoral Registration, Accessible elections etc.

On 17<sup>th</sup> October 2018, A meeting of Nodal officers and the campus ambassador of **Electoral Literacy Club** was arranged by the District Collector, Raman, I.A.S at the Collectorate Office Vellore. Dr. A. Mubarak Ali and Dr. M. Mujeeburrahman, nodal officers of Electoral Literacy Club and Mr. Prakash, Campus ambassador attended the meeting. During the meeting, it was resolved to accelerate the process of electoral registration of the students and to be completed before 31/12/18.

### **Red Ribbon Club (RRC)**

RRC of Islamiah College has performed the following social activities during the Academic Year 2018-2019

1. 100 students from different departments enrolled as RRC volunteers for the academic year 2018-2019
2. First blood donation camp was held on 20-08-2018 and 100 units of blood was donated to Government Hospital, Vaniyambadi
3. RRC with the collaboration Government Hospital, Vaniyambadi conducted a Health Awareness Rally on 31-07-2018 the Leprosy Day.
4. Second blood donation camp was held on 31-01-2019 and 80 units of blood donated to, Vaniyambadi.

### **ENVIRO CLUB**

Enviro Club, Islamiah College (Autonomous), Vaniyambadi, has conducted the following programmes during the academic 2018 -19

An Awareness programme on Environment Protection was held on 21<sup>st</sup> February 2019. **Mr. Mohanasundaram, Forester**, Gudiyatham Range, Vellore, Tamilnadu, of the programme has delivered a key note address. In his speech, he stressed the importance of Environment. Fifty two (52) students of our college participated in the programme. The program came to an end with vote of thanks by Dr. N.P.M. Mohamed Tariq, Coordinator, Enviroclub.

The Enviro Club organized an awareness programme on 24<sup>th</sup> February 2019 to Create an awareness about relevance of Agriculture to the present day world in collaboration with Bhoomi Trust, Tekkupattu, Vellore District. 200 students of our college participated in the programme.

The Enviro Club in collaboration with Bhoomi Trust organized a Debate Programme (Patti mandram) in Makkal TV, which was telecasted from 19<sup>th</sup> to 22<sup>nd</sup> March 2019 for four days from 6.30PM to 7.00 PM. Mr. Gnana Sooriya Bhagavan, founder Bhoomi Trust and eight students of our college have participated in the debate "Agriculture or Non Agriculture professions".

### **EQUAL OPPORTUNITY CENTRE**

1. The Equal Opportunity Centre constantly monitored the student's activities in the campus, to ensure communal harmony, justice to all students.
2. The distribution of SC/ST/MBC scholarship has been done justly and effectively by the Institution, no grievances have been received from the students during this academic year.
3. The committee regularly visited the student's hostel so as to ensure equal opportunities to all inmates of the hostel irrespective of their caste and religion and to maintain a harmonious atmosphere in and around the campus.

### **YOUNG INNOVATOR CELL**

Young Innovator Cell of our college regularly highlights the significance of innovation to students in their life and motivates them towards innovation. Mr. Naveen Kumar student of II M.Sc. Biotechnology has been sanctioned Student Project 2018-2019 (Science Stream) of grant Rs.7500 (Seven Thousand Five Hundred) by the **Tamil Nadu State Council for Science and Technology, DOTE Campus, Chennai – 25** (Letter No. TNSCST/SPS/AR/2018-2019 dt. 18-02-2019) under the guidance of Dr. H. Abdul Jaffar Ali, Assistant Professor of Biotechnology, Islamiah College (Autonomous), Vaniyambadi.

### **STUDENTS GRIEVANCE REDRESSAL CELL**

Three students (Two from II BSC Biochemistry) and One from BSc ( Comp.Sci.) submitted their requisition . These students failed to score good marks in their CIA – I Hindi language. The above students wanted to reappear for CIA – I in Hindi in order to improve their marks. The grievance was discussed with The Principal, Islamiah College and COE of Islamiah College and the permission has been granted to the above students to appear for retest in CIA – I - Hindi.

### **CITIZENS CONSUMER CLUB**

The Citizens Consumer Club of our college in collaboration with Government of Tamil Nadu organized special lectures on Wednesday, 13<sup>th</sup> March 2019. The Club had invited Adv.T.A Mohammed Akbar Basha, Notary Public and Commissioner of Oaths, Vellore and Miss U. Prasanna, Manager, Canara Bank, Islamiah College Branch to deliver lectures on the following topics Consumer Protection and Consumer Rights in Banking Sector. The Government of Tamil Nadu has allotted fund of Rs. 5000/- for conducting programmes on consumerism and its awareness. Prof. K. Manzoor Ahmed, Coordinator, Citizen Consumer Club has organized the programme. About 150 students from B.B.A., B.Com. (C.A) and B.Com. actively participated in the programme.

### **RED RIBBON CLUB**

100 students enrolled as RRC volunteers for the academic year 2018 – 2019.

First blood donation camp was held on 20-08-2018. 100 units of blood donated to GH, Vaniyambadi.

Health awareness rally was held along with GH, Vaniyambadi on 31-01-2018 regarding Leprosy Day.

Second blood donation camp was held on 31-01-2018. 80 units of blood donated to GH, Vaniyambadi

### ENTREPRENEURSHIP DEVELOPMENT CELL

Entrepreneurship Development Cell (ED Cell) organized an Extension Programme on 'Entrepreneurship Awareness' in association with Association of Muslim Professionals (AMP) Vaniyambadi Chapter, on 3<sup>rd</sup> February, 2019. Dr. T. Afsar Basha, Associate Professor of Commerce welcomed the gathering. Dr. Raja Mohammed Kamil, Vice-Principal felicitated the gathering. Janab Nari Mohamed Nayeem Saheb, College Committee Member, VME Society, Vaniyambadi, introduced the chief guest Mr. Aamir Edresy, President, Association of Muslim Professionals, Mumbai spoke on the topic "**Emergence of Youth Entrepreneurs & Start ups**". The students from our college and many prospective Entrepreneurs from in and around Vaniyambadi actively participated in the programme, interacted with the chief guest and immensely benefitted from the programme.

### ROTARACT CLUB

Rotaract Club of Islamiah College (Autonomous), Vaniyambadi has performed the following activities during the Academic Year 2018 -19:

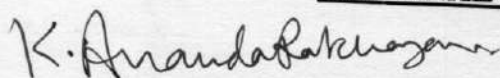
Sixteen students from Islamiah College (Autonomous) were selected as office bearers of Rotaract club of Islamiah college unit (3231) for the academic year 2018-19

On 20-01-2018 Rotaract club unit (3231) in association with YRC, Red Ribbon club and NSS of Islamiah College organized a Blood Donation Camp. Dr S.Liyahath John Co-ordinator of Rotaract Club of Islamiah College unit welcomed the gathering followed by felicitation address by Dr.T.Md.Ilyas Principal. Rotaract Club of Islamiah college (3231) installation was inaugurated by Rtn.PPD Thirumaran and the Guest of honor Rtn.PP.Vathi khaleel, Chairman Literacy RI District 3231.

Another blood donation camp was organized by Rotaract Club of Islamiah College (3231) in association with YRC, Red Ribbon club and NSS on 31-01-2019.

The Internal Audit Report is presented as per the Academic Parameters prescribed by IQAC, Islamiah College (Autonomous), Vaniyambadi, and it is based on the information received from various Departments and Support Services Committees.

### INTERNAL AUDITORS



Dr. K. ANANDARATCHAGAN



Dr. T. AFSAR BASHA